

PERFORMANCE SCRUTINY COMMITTEE

Minutes of a meeting of the Performance Scrutiny Committee held in Conference Room 1a, County Hall, Ruthin on Thursday, 1 February 2018 at 10.00 am.

PRESENT

Councillors Ellie Chard, Ann Davies, Martyn Holland, Huw Jones (Chair), Geraint Lloyd-Williams, Bob Murray, Arwel Roberts, Peter Scott and David Williams.

Cabinet Lead Members Councillor Huw Hilditch-Roberts, Councillor Richard Mainon, Councillor Julian Thompson-Hill, Councillor Graham Timms and Councillor Emrys Wynne and Emrys Wynne

ALSO PRESENT

Head of Education and Children's Services (KIE), Principal Education Manager (JM), GwE's Secondary Education Lead (PM-J), Head of Community Support Services (PG), Statutory & Corporate Complaints Officer (KR), Service Improvement Manager (FA), Legal & Procurement Operations Manager (HM), Procurement Business Partner (MW), Scrutiny Coordinator (RE) and Democratic Services Officer (KAE)

Co-opted members for education (agenda item 5 only) Mike Hall, Kathleen Jones and David Lloyd.

1 APOLOGIES

Apologies were received from Councillor Hugh Irving and Co-opted member Gareth Williams.

2 DECLARATION OF INTERESTS

Declarations of a personal interest were submitted by Councillors:

- Ellie Chard – Governor Ysgol Tir Morfa and Ysgol Mair
- Martyn Holland – Governor Ysgol Bro Famau and St Brigid's
- Huw Jones – Governor of Ysgol Caer Drewyn and Ysgol Carrog
- Arwel Roberts – Governor Ysgol Y Castell and Ysgol Dewi Sant
- Peter Scott – Governor Ysgol Brynhyfryd and St Asaph VP School and
- Graham Timms – Governor Ysgol Dinas Bran

3 URGENT MATTERS AS AGREED BY THE CHAIR

There were no urgent items.

4 MINUTES OF THE LAST MEETING

The minutes of the meeting of the Performance Scrutiny Committee held on 7 December 2017 were submitted. There were no matters arising.

RESOLVED that, subject to the above, the minutes of the Performance Scrutiny Committee meeting held on 7 December 2017 be received and approved as a correct record.

Prior to the commencement of the discussion on the following item of business the Chair thanked the Head of Education and Children's Services and the Principal Education Manager for the excellent training event on scrutinising education data they had facilitated earlier that week for all councillors. The session had been well received by all who had attended who had found it to be extremely useful for the purpose of understanding educational performance data.

5 VERIFIED KEY STAGE 4 EXAMINATION RESULTS

The Lead Member for Education, Children and Young People introduced the joint report of the Principal Education Manager and GwE's Secondary Lead (previously circulated) which presented the Committee with the verified performance of Denbighshire schools' external examinations results at Key Stage (KS) 4 and post 16.

During his introduction the Lead Member advised that the validated statistics presented to the Committee did not differ significantly from the data presented to the Committee in September 2017. However, the Head of Education and Children's Services confirmed that since the Committee had considered the provisional data the Welsh Government's (WG) Cabinet Secretary for Education had issued a statement cautioning local authorities against comparing the 2016/17 academic year external examination results with those of previous years, due to the introduction of the new examinations framework for the 2016/17 year. Under the new framework neither English nor Welsh Literature qualifications counted towards the Level 2+ (L2+) GCSE Key Performance Indicator (KPI) and there was a 40% cap on any vocational qualifications counting towards L1, L2 and L2+ KPIs.

The Head of Education and Children's Services and GwE's Secondary Lead advised the Committee that whilst it was pleasing to report that Denbighshire had two of the highest performing schools across the North Wales region, Ysgol Brynhyfryd and St. Brigid's, it also had two of the region's most challenging schools with respect to the number of pupils entitled to Free School Meals (FSMs) within its county area, Blessed Edward Jones Catholic High School and Rhyl High School, both of whom had in excess of 30% of pupils entitled to FSMs. Having schools in both these categories accentuated the diverse and complex profile of the county in general, as well as its schools and highlighted the need for intensive targeted specialist support in certain schools.

Nationally the performance data had shown a country-wide dip in performance where there were high levels of deprivation, measured on numbers of pupils entitled to FSM. The Welsh Government were well aware of this statistic and there was a

national debate was taking place with regards to the challenges of the new qualifications for some pupils entitled to FSMs.

GwE's Secondary Lead informed members that:

- it was pleasing to report that Prestatyn High School and St. Brigid's were both out of Estyn monitoring;
- the county's GCSE L2+ performance had been strong for the past 4 years. However, there had been a dip in performance during 2016/17 which was attributable to the new qualification requiring a higher level of reading and resilience skills. This aspect had proved difficult for some pupils entitled to FSMs;
- Welsh first language performance in Denbighshire was amongst the best in the region and in Wales. The Welsh first language examination paper and assessment had parity with the English Language assessment and examination. It was interesting that Denbighshire pupils' strong performance in Welsh first language was not reflected elsewhere in Wales;
- performance in the English language examination and assessment dipped in 2016/17;
- the general 'Science' qualification disappeared during 2016/17, pupils were now required to sit a specific science subject paper and two mathematical examinations – numeracy mathematics along with a mathematics and science exam; and
- for 'A Level' purposes WG required data to be reported on attainment of 3 A Level at A* to C. However, Welsh Baccalaureate (Welsh Bacc) statistics were not permitted to be included in this data. They were reported separately;

The Council's Principal Education Manager advised the Committee that the Authority was applying consistent strategies in a bid to improve school attendance. Whilst the Council's pupil exclusion rates for up to 5 days was one of the highest in Wales there was a reason behind this statistic. The Authority had taken a conscious decision that all pupils asked not to attend school for a period of 5 days or less should be reported by schools to the Authority as short-term exclusions to enable the Authority to engage with them and ensure that they were not 'lost' for the longer term.

The Council's performance in relation to fixed-term exclusions (5 days or more) or permanent exclusions was far better, which seemed to indicate that the stringent strategy applied for short-term exclusions, with a view to keeping pupils engaged in education and learning, was working. A detailed report on Behaviour and Absenteeism Management in the county's schools was scheduled for presentation to the Committee at its April 2018 meeting.

Responding to Committee members' questions the Lead Member, Local Authority and GwE Education officers:

- confirmed that in relation to 'A' Level results pupils in the county's schools gained more 3 A* or A grade results than those who studied in further education colleges, although local college results had improved. However, students attending the Prestatyn and Rhyl 6th provision consistently performed strongly in their 'A' Levels;
- historically 'A' Level results had not been subject to the same level of scrutiny from Estyn as performance at GCSE level. However, the WG and Estyn would shortly be undertaking a piece of work with a view to establishing better comparative information on 'A' Level and Vocational Qualification results;
- outlined the different strategies used to provide education for pupils who were at risk from disengaging with the education system i.e. Educated other than at school (EOTAS), vocational courses at colleges, pupils with significant additional needs (ALN), Special Educational Needs (SEN), pupils with behavioural problems. In a bid to keep pupils engaged in education and improve their life outcomes bespoke education programmes were devised for them;
- confirmed that there were a few students in the county which were schooled at home by parental choice, these children were known to the Council and therefore it could ensure that it fulfilled its safeguarding responsibilities towards them.

Whilst the Authority had a duty to provide children up to the age of 16 with a statutory education, if parents did not choose to engage with the Council this made it extremely difficult for the Authority to fulfil its educational duties and sometimes to fulfil its safeguarding duties. However, the Council would always make every effort to fulfil both duties.

A number of child advocacy organisations had praised Denbighshire's approach in attempting to engage with hard to reach or disengaged parents/guardians. It was also important to remember that a number of public bodies and organisations, including health practitioners, had a duty to report any safeguarding concerns to the Police and to local authorities;

- advised that pupils had to be registered at an examination centre to sit recognised examinations i.e. a school. The student would only be permitted to sit an exam at whichever centre they had been registered;
- confirmed that the Authority was confident that all of its pupils were known to the Council and consequently officers knew exactly the type of support each pupil required. Whilst absenteeism rates were in the main higher at primary and secondary schools in the county's coastal area it was important to understand that over 35% of the county's pupils attended these schools and a number of them were subject to deprivation and/or faced severe challenges;
- advised that whilst WG tended to focus and place increased emphasis on L2, L2+, 'A' Level and Level 3 pupil attainment, it was important to remember that for some pupils attaining L1 accreditation was an achievement. For these pupils L1 was more meaningful and would improve their life outcomes;

- confirmed that the reporting of attainment in relation to FSM was a WG requirement, but reassured members that individual pupils entitled to FSM were only known unto the school administration staff and county staff for statistical purposes. Peers would be unaware which pupils were receiving FSMs. It was also important to remember that being entitled to FSMs did not necessarily mean that a child would struggle to achieve academically, it depended on each individual child's circumstances and the support available to them at home and at school;
- explained the new 'Capped 9 Score' system which averaged an individual pupil's performance across his/her best 9 subjects (including English/Welsh language, two mathematical examinations and up to a maximum of two vocational qualifications). As the WG used this score as a performance measure for attainment, through the stipulation that the 9 best subjects could only include a maximum of 2 vocational qualifications, the Government seemed to be disregarding what was best for the pupil. It also seemed inconsistent with area 3 of the new Estyn inspection framework which focused on the quality of teaching, breadth, balance and appropriateness of the curriculum, and the provision of skills. WG was at present examining this inconsistency;
- explained that whilst the Welsh Bacc was not recognised for WG performance data purposes as either a GCSE or an 'A' Level qualification, all schools were required to report pupils' performance in gaining the qualification. Nevertheless, an increasing number of universities recognised the Welsh Bacc as an entry level qualification as did the Universities and Colleges Admissions Service (UCAS);
- advised that Qualifications Wales was the body that regulated external qualifications. It decided on the scope of a qualification and the method by which it would be assessed i.e. module based, examination based or a mixture of both;
- advised that pupils with autism and mental health problems faced a number of challenges in their daily life. Nevertheless a number of these pupils were high achievers. The Authority would not wait for an official diagnosis of a pupil's medical needs before providing the required support. Intervention strategies and work within schools ensured that appropriate support was provided as soon as needs were identified. However, the large increase in the number of pupils presenting with mental health problems in recent years was a great concern and consequently required considerable resources to support;
- advised that governors were being made aware of the impact of bad and disruptive behaviour on other pupils, and the need to reduce class sizes to manage the problem;
- confirmed that it was pleasing that the Council had included in its new Corporate Plan a priority to support the county's young people to acquire the skills required to achieve their potential. Effective careers advice would be crucial to ensure that pupils realised their full potential and to support the Council's aim of delivering the corporate priority;

- confirmed that the Education Service did analyse and compare educational attainment on a gender, month of birth, ethnicity etc. basis. This information was also available with respect of national tests and was used as part of the weighting for the overall performance analysis. In future analysis would be undertaken on data relating to most able learners in a bid to ensure that they were effectively and regularly challenged to realise their full potential;
- confirmed that the County's School Standards Monitoring Group (SSMG) questioned headteachers and chairs of governors on all aspects of their school's performance - education provision, leadership and management, including financial management. Whilst county Education Service officers had a strategic knowledge of schools' performance, the knowledge and information on the strengths and weaknesses of individual schools and the responsibility for managing and addressing them lay with the Headteacher and the Chair of Governors;
- advised that the new round of Estyn inspections, due to commence in September 2018, would also be examining the quality of leadership in individual schools. Estyn's new inspection framework had a far wider scope than the current inspection framework. Denbighshire's schools and the Education Authority could potentially perform well under the new framework as one of its strength was its education offer for all pupils rather than a narrow focus on only achieving qualifications;
- explained that the County's Education Service had a key role to play as 'gatekeepers' to ensure that no child in the county was failed, to make sure wherever possible that no child became disengaged and classified as 'not in education, employment or training' (NEET) and to ensure that every pupil at the end of their educational journey became economically active and responsible citizens. Officers were willing to speak up nationally on how Denbighshire viewed the importance of continually engaging with pupils and parents/guardians to ensure that disengagement was not an option;
- advised that the number of pupils in Denbighshire which had become NEET had fallen from 4% to 1.1%;
- confirmed that a lot of work had been undertaken by Public Health Wales (PHW) on the impact of Adverse Childhood Experiences (ACE) on children's lives and future choices. Whilst this study identified measures which needed to be taken in order to improve outcomes for children subject to adverse experiences, for them to be successful they needed a multi-agency approach and be owned by all partners.

In response to a number of enquiries raised during the discussion officers agreed to expand the report on Behaviour and Absenteeism Management to be presented to the Committee in April 2018 to include the following aspects:

- the challenge provided to schools in relation to behaviour and absenteeism;
- the Council's obligations and powers with respect to the provision of education to children from the Gypsy and Traveller community;

- whether there was any evidence that authorised absenteeism affected individual schools' overall performance;
- provisions available for parents who wish to take their children for extended visits abroad to attend religious events or to visit family etc. and safeguarding measures the Authority has in place to ensure that all pupils return to full time education following their visits;
- details of the increase in the number of pupils in the county's schools presenting with social problems in recent years, and of the work undertaken by Public Health Wales (PHW) on Adverse Childhood Experiences (ACE); and
- an overview of the analysis undertaken on any potential correlation between FSM entitlement, school attendance and attainment.

The Scrutiny Co-ordinator reminded the Committee that it had decided at an earlier meeting to invite Headteachers and the Chair of Governors of individual secondary schools, on a periodic basis, to future meetings to discuss with members their progress in delivering their school improvement plans. The objective of this approach was to provide constructive support to those in charge of schools with a view to improving all aspects of performance, be they academic, financial, managerial, attendance etc.

At the conclusion of the discussion the Committee congratulated pupils at Ysgol Plas Cefndy, the Council's Pupil Referral Unit (PRU), on their excellent performance in external examinations in 2016/17, and:

Resolved:

- (i) subject to the above observations, to receive the information provided on the performance of schools against previous performance and the external benchmarks currently available;***
- (ii) to confirm that, as part of its consideration, it had read, understood and taken account of the Well-being Impact Assessment (Appendix 5); and***
- (iii) that invitations be sent to the Headteacher and Chair of Governors of two of the county's consistently low performing secondary schools to attend a meeting of the Committee in the near future to discuss progress in delivering their school improvement plans***

6 YOUR VOICE COMPLAINTS PERFORMANCE (Q 3)

The Lead Member for Developing Community Infrastructure introduced the Statutory and Corporate Complaints Officer's report (previously circulated) which provided an overview of compliments, suggestions and complaints received by the Council under its customer feedback policy 'Your Voice' during the third quarter of the 2017/18 year.

The report also included the statistics on the number of complaints received under the Social Services statutory complaints procedure for the same period, along with

charts illustrating performance trends in dealing with complaints over a four year period.

During Quarter 3 of 2017/18 whilst two Stage 1 complaints had not been dealt with within the corporate target, the Council had still exceeded its target by dealing with 98% of complaints within the 10 working days target. Details were contained within the report on the reasons why the target had not been met in respect of the two complaints not dealt with within the set timescale.

Responding to questions the Lead Member, Head of Community Support Services and Corporate Complaints Officer:

- confirmed that the purpose of the report was to measure the Council's performance in dealing with complaints within the set timescale, it reported on the number received and the time it took the Council to respond to them. It did not analyse the nature of the complaint;
- advised that whilst Services had a maximum of 10 days to deal with a complaint, they were in most cases dealt with much sooner; and
- confirmed that the data generated under the performance monitoring process was used by services and departments to identify trends in the types of complaints received and to help instigate measures to improve in areas where complaints were deemed to be increasing.

The Service Improvement Manager introduced the 'Customer Dashboard – Update Report', appended to the 'Your Voice' report. This report provided an overview of customer effort and satisfaction results for Quarter 3 of 2017/18 following the contact they had made with the Council. The report outlined the number of responses received to requests for customer feedback, along with the main positive and negative responses received.

During her introduction the Service Improvement Manager acknowledged that there had been some reduction in satisfaction levels in November and December compared to October's results. However, October's customer satisfaction rate of 80% was the highest recorded to date. Work was currently underway to extend the customer satisfaction survey to certain public-facing services within the Council. These were services which generated the highest volume of calls into the Council. It was envisaged that this development would help improve customer services across a number of customer facing services.

Responding to members' questions the Service Improvement Manager, Head of Community Support Services and Corporate Complaints Officer:

- advised that the reason why 60 customers felt that the service received at the initial point of contact with the Council had not met their expectations was in the main due to them expecting their problem to be resolved immediately at the point of contact;

- confirmed that the Council was currently in the process of recruiting a Welsh Language Officer, whose role would include ensuring compliance with the Council's Welsh Language Standards;
- advised that all customer facing staff, and all other staff, were expected to show empathy and compassion when dealing with the public even if they were dealing with an irate complainant. However, it was important to remember that not all members of the public treated officers with mutual respect and courtesy;
- confirmed that if members had concerns about a Service's performance in dealing with complaints or on customer satisfaction rates in relation to a particular Service the Committee could invite them to a future meeting to examine and discuss those concerns; and
- outlined the process members should follow using the EMMA system when they needed to follow-up on a query/service request registered on the CRM system.

Members were advised by the Lead Member and the Service Improvement Manager that the contract for the delivery of a new Customer Relationship Management (CRM) system was still in the process of being drawn up. A meeting was scheduled for the following week with a view to seeking agreement on the final draft of the contract. Once agreed and signed provisions would be made for the system's implementation, including training for staff and members on its use etc.

At the conclusion of the discussion the Committee:

Resolved: to

- (i) receive the report on the Council's performance in dealing with complaints, compliments and suggestions received under the 'Your Voice' Corporate Complaints procedure during Quarter 3, 2017-18; and***
- (ii) receive the data on the Customer Effort and Satisfaction results for Denbighshire County Council for Quarter 3, 2017-18.***

7 MANAGED SERVICE FOR THE PROVISION OF AGENCY WORKERS

Introducing the Legal and Procurement Operations Manager and Category Manager (Professional Services) Collaborative Procurement Service's joint report (previously circulated) the Lead Member for Finance, Performance and Assets advised members that the report was being presented to the Committee at Cabinet's request.

During his introduction the Lead Member advised that approximately 10 years ago the Council, for best value purposes, entered into a Framework agreement for the purpose of employing temporary staff. As the Council now operated a joint Procurement Service with Flintshire County Council both authorities had decided to align its current Framework contract end dates to enable them to jointly go out to tender on a new Framework to commence on a mutually convenient date with a view to realising maximum financial benefits for both councils.

Cabinet when considering whether to approve the commencement of a procurement exercise with a view to entering into a contract to appoint an agency to supply temporary staff for use by the Council at its December 2017 meeting requested Scrutiny to examine in detail the following areas associated with the Framework and appointment of an agency to undertake this work:

- comparative data on Denbighshire and Flintshire's spending on agency staff in recent years;
- Denbighshire's spend prior to the commencement of the current Matrix agency contract and its spend with Matrix under a previous contract up until 2014;
- comparative details on rates of pay and conditions of service for the Council's permanent staff and those employed via an agency to undertake the same duties;
- potential alternative solutions to the Framework which were available for sourcing temporary staff at short notice; and
- the reasons why the Council required to use agency staff.

The requested data was included in the report and associated appendices and the Lead Member detailed their contents to Committee members prior to inviting questions. He advised that Cabinet had instructed officers to commence the tender process on the understanding that Scrutiny report its findings to Cabinet prior to it being asked to appoint a provider. The procurement exercise would be commenced using the Eastern Shires Procurement Order (ESPO) MSTAR 2 Framework.

Responding to members questions the Lead Member and Legal and Procurement Officers:

- explained how the Framework operated and advised that if staff were required all details would be entered onto the selected agency system (currently Matrix) which would then notify all recruitment agencies registered on the Framework of the Council's requirements and invite them to submit details of potential candidates;
- confirmed that the majority of large employers utilised agency staff to source specialist staff at short notice to for the purposes of relieving unforeseen pressures or to undertake time limited project work;
- advised that domiciliary care staff and supply teachers were not sourced using the Agency Workers framework, they were hired or commissioned using other systems or contracts;
- confirmed that the Matrix system currently utilised for the provision of agency staff had a section which included a list of all mandatory verified documentation which potential staff were required to provide i.e. professional qualifications, proof of residency/right to work documentation etc. The

Council could also add to this list other verified documentation/checks staff would require to provide i.e. Disclosure Barring Service (DBS) checks etc.;

- when entering details of posts which required to be filled on a temporary basis onto the Framework the Council would specify its rate of pay for the post. However, dependent upon the specialist skills required an agency may approach the Council requesting a higher rate/premium rate for such posts if they were encountering difficulties in attracting applicants at the Council's rate of pay. Only a handful of agency staff per year working for Denbighshire were likely to be paid 'premium' rates, they were specialist professionals that were in very short supply across the country e.g. Quantity Surveyors;
- advised that agency staff hired by the Council were provided with the same induction programme as staff which the Council appointed itself and would be afforded the same health and well-being rights as the Council's own staff. There had not been any incidents or tensions between Council staff and agency staff in Denbighshire, all staff respected one and other and proceeded to undertake their duties;
- assured members that Denbighshire County Council had adopted a proactive approach to managing the use of agency workers, ensuring they were hired mainly for time-limited projects or to relieve short-term pressures, hence the difference in the amount spent by Denbighshire in comparison to Flintshire County Council over the same period of time (as detailed in the appendices to the report);
- advised that they could include under the new Framework a question on whether potential applicants had 'current portable DBS checks' which could be used as verification instead of having to apply for a separate DBS check which could delay their appointment to a post;
- advised that a decision on whether overtime should be paid to Denbighshire employees to carry out roles within their service in order to relieve pressures or to deliver a project, rather than employ agency staff to undertake the work, was a decision for the Service concerned. However, before initiating a procurement exercise for hiring agency staff the Service requiring the staff would need to demonstrate that all potential measures to address the shortage of staff had been explored;
- confirmed that the Procurement Service closely monitored Services' use of agency staff and their contract period. Prior to the expiration of a contract period officers would contact the relevant service to confirm whether they still required the services of an agency worker for a further period of time. This contract monitoring work was important as agency staff employed for a period in excess of 12 weeks were eligible to certain employments rights; and
- advised that if the Council was to adopt a policy of paying the 'Real Living Wage' as the lowest pay scale point across the Authority this would impact on all other pay scale points. Consequently, it would increase the cost of agency staff as well as their rates were in the majority of cases set at the same rate as Denbighshire's pay rates for the equivalent post;

In response to a suggestion from the Chair of the Committee that the governance arrangements for the proposed new Framework contract could be strengthened from Denbighshire's perspective if a representative from the Council's Human Resources (HR) Department attended the regular quarterly review meetings in future - which was the approach taken by Flintshire - officers advised that discussions regarding HR representation at future review meetings had taken place the previous day with the HR Manager who had agreed that a representative from HR should in future attend review meetings. HR would also from now on produce and supply Service managers with data analysis information on their Service's use of agency staff.

Following detailed discussion the Committee:

Resolved: subject to the above observations –

- (i) to inform Cabinet that, having considered all the information it had asked Scrutiny to review in relation to the procurement exercise and any potential alternative options that may be available to the Council for the provision of a managed service for the supply of agency workers, it was satisfied that the current contract was effectively managed and used, and that alternative arrangements would not be an efficient or viable option for the provision of temporary or time-limited specialist staff going forward;***
- (ii) to recommend to Cabinet that it should proceed with the procurement process for a provider to supply agency staff for use across Council Services; and***
- (iii) at the conclusion of the procurement process, based on best value, to appoint the most economically advantageous tenderer to supply this service.***

8 SCRUTINY WORK PROGRAMME

The Scrutiny Co-ordinator (SC) presented the report (previously circulated) seeking Members' review of the Committee's work programme and providing an update on relevant issues.

A copy of the "Member's proposal form" had been included in Appendix 2. The Scrutiny Co-ordinator requested that any proposals be submitted to herself. The Cabinet Forward Work Programme had been included as Appendix 3, the table summarising recent Committee resolutions, advising on progress with their implementation, had been attached as Appendix 4.

In response to the number of enquiries raised during the earlier discussion regarding verified key stage 4 examination results it had been agreed to expand the forthcoming report on Behaviour and Absenteeism Management to include those queries for the Performance Scrutiny Committee in April 2018.

The Committee had also earlier requested that invitations be sent to the Headteacher and Chair of Governors of two of the county's consistently low

performing secondary schools to attend a meeting of the Committee in the near future to discuss progress in delivering their school improvement plans.

The SC referred the Committee to the Information Update report (previously circulated) and a letter received from the Welsh Government Cabinet Secretary for Economy and Transport indicating that he was happy for WG officials to attend a Performance Scrutiny Committee to discuss capital funding for highways projects. It was agreed to send an invitation with several date options.

The SC asked the committee for expressions of interest in representing the Performance Scrutiny Committee on the Adult Services In-house Social Care Task and Finish Group. Councillor Huw Jones responded that one of the care centres under discussion was in his ward and that he would like to be considered.

RESOLVED that –

- (i) subject to the above observations and amendments, the Forward Work Programme be approved; and***
- (ii) Councillor Huw Jones be appointed as the Committee's representative on the Adult Services In-house Social Care Task and finish Group***

9 FEEDBACK FROM COMMITTEE REPRESENTATIVES

Councillor Geraint Lloyd Williams informed the Committee that he would be attending the Facilities, Assets and Housing Service Challenge on the 14th February.

The meeting concluded at 13:15